



Conventions and Exhibitions Unit  
3rd Floor, 333 Dunsmuir Street  
Vancouver, B.C.  
V6B 5R4

April 15, 2005

2005 / VCR - 0216

Canadian Mathematical Society  
577 King Edward,  
Ottawa, Ontario K1N 6N5

**Attention: Dr. Graham P. Wright,**

Dear Dr. Wright,

**Subject: Temporary Importation of Goods using an event broker.**

This is in response to your letter of April 11, 2005, regarding the temporary importation of goods into Canada for an event in the Pacific Region. The goods are authorized under the provisions of tariff item **9993.00.00.00** for display at the following:

**CMS Winter 2005 Meeting**  
**December 10 – 12, 2005**  
**Victoria Conference Centre**

Display & office equipment temporarily imported under the provisions of tariff item 9993.00.00, is permitted entry into Canada for the above event and may require documentation on a Temporary Admission Permit, form E29B. Customs must be satisfied that the goods imported under this tariff item, will be exported at the conclusion of this event. Customs requires proof that your intention is to export these display goods so an invoice outlining those goods for display and any goods for give-away or to sell must be listed with a true value. Please inform your customs broker of any goods that you intend to give-away or sell or leave in Canada and they will present the proper entry to Customs to account for these goods .

**To help satisfy Canada Customs we recommend that you check with U.S. Customs prior to shipping your convention goods in order to determine the conditions under which these goods may return to your country. If the goods are valued at more than \$2000.00, U.S. Customs will want to know about these goods to ensure a smooth re-entry into the U.S.**



For your use, we have enclosed a copy of the “ Tax Refund for Visitors to Canada “ guide which details the special Goods and Services Tax (GST) as it pertains to non-residents coming to participate in your event. If you have any questions please check out our website at [www.cca-adrc.gc.ca](http://www.cca-adrc.gc.ca) and look up forms or call Marjorie Stevens at (604) 691-4742 or fax (604) 691-4178.

Nationals of other countries **may** engage in exhibiting, selling or displaying goods without an employment authorization from Citizenship & Immigration providing they are not selling to the general public. Direct sales to the public at large are prohibited without a validated employment authorization. Delegates, attendees, members, employees and award or trip winners are not working. They are considered visitors. Service contractors need work permits and confirmations. Confirmation may be given for supervisory staff but service providers are expected to hire Canadian labor. Invited foreign speakers do not need work permits or confirmations even if they receive funds in addition to expenses. Event organizers should provide their speakers with a Speaker’s Letter of Introduction to present to officials at the border. Invited speakers who have books for sale at the event do not require work permits provided the sale of the items is incidental to the speaking engagement. Additional information on work permits is available on the CIC Web site at <http://www.cic.gc.ca/english/>

To facilitate Customs procedures at the time of entry into Canada, we suggest a copy of this letter be given to each exhibitor who is importing goods into Canada for this event. This letter along with an itemized list of articles giving description, quantity and value should accompany the goods. All goods being shipped should be marked with the name and location of the event.

**Please contact Mendelsohn Customs Broker and speak with Mark Fowler at 604-687-5535 X 4401 if you have any importation or transportation inquiries.**

Please do not hesitate to contact this office if you have any questions or require further assistance. We are available at (604) 666-1493, or facsimile 666-5237.

Yours truly,  
Sharon Darlington

Canada Border Services Agency  
Conventions & Exhibitions Unit  
333-Dunsmuir Street, Vancouver, B.C. V6B 5R4

c.c. Bob Parker – Mendelsohn-Commercial Customs Brokers